

The Council for the Village of Hillman met in regular session on Tuesday, March 18, 2025, at 6 p.m. in the east-end conference room of the Hillman Community Center at 24220 Veterans Memorial Highway, Hillman, MI 49746. Present: President Dave Hornbacher. Trustees: Steve Orlandi, Tom Bouchey and Jonathan Smith. Absent: Trustee Velma Brown. Employees: Dave Post, Jan McMurray and Mike Wilson. Clerk: Ann Williams. Visitors: Ron Floer, Judy Nichols and Dan MacNicol.

The meeting was called to order by President Hornbacher with the pledge of allegiance at 6 p.m.

Trustee Orlandi made a motion and was supported by Trustee Smith to approve the agenda. All in favor. Motion carried.

Trustee Bouchey made a motion and was supported by Trustee Orlandi to approve the minutes as written from the March 4, 2025, meeting. All in favor. Motion carried.

Trustee Smith made a motion and was supported by Trustee Bouchey to approve and pay the bills including the additional ones with check numbers 37455 to 37492.

Trustee Bouchey made a motion and was supported by Trustee Orlandi to close the regular meeting and go into the public hearing. All in favor. Motion carried. The Public Hearing began at 6:10 p.m.

Manager Dave Post read the proposed millage rate to be levied to support the proposed budget to be set at 10.5 and mileage to be paid at 70 cents per mile.

Trustee Orlandi made a motion and was supported by Trustee Bouchey to close the Public Hearing and go back to regular meeting. All in favor. Motion carried.

Trustee Orlandi made a motion and was supported by Trustee Bouchey to set millage at 10.5 and mileage at 70 cents per mile. All in favor. Motion carried.

President Hornbacher made a motion and was supported by Trustee Smith to adopt 2025-2026 budget figures. All in favor. Motion carried.

REVENUES

General Fund	\$	530,935
Major Streets		219,300
Local Streets		181,700
HELP		9,772
Bond Debt		61,781
Airport		14,500
Sewer Dept.		96,500
Water Dept.		220,410
Heavy Equip Pool		<u>42,500</u>
TOTAL	\$	1,377,398

EXPENDITURES

	\$	528,805
		218,613
		180,890
		8,000
		61,781
		14,200
		95,918
		219,778
		<u>41,000</u>
	\$	1,368,985

President Hornbacher made a motion and was supported by Trustee Orlandi to approve the budgeted transfers. All in favor. Motion carried.

BUDGET TRANSFERS TO BE APPROVED MARCH 18, 2025:

To Airport from General Fund \$5,000 (to cover crack sealing)
To '09 GO Bonds from General Fund \$32,559.34
To '06 GO Bonds from General Fund \$31,970.00
To Local Streets from Major Streets \$22,500
To HELP Fund from General Fund \$1,147 (Park Wi-Fi)

President Hornbacher made a motion and was supported by Trustee Smith to adopt park rates for the year. All in favor. Motion carried.

EMERICK PARK-RATES FOR 2025-2026

\$15.00 for tent spaces
\$25.00 with water and electricity per night, \$500 monthly
\$30.00 for water, sewer, and electric per night (12 sites) \$550 monthly
\$75.00 for family camping area per night, \$450/week
\$3000/6 months
\$75 for pavilion reservation
Sewage dump rate \$5.00

President Hornbacher made a motion and was supported by Trustee Orlandi to give full-time employees a 25 cents per hour raise including the Clerk-Treasurer, one employee's salary will increase to \$17.00, and the Park

Manager will receive \$6,000 and \$13.00 for every hour worked. All in favor. Motion carried.

Trustee Orlandi made a motion and was supported by Trustee Bouchey to waive the reading of Resolution 2025-04 Water, Sewer and Garbage rates. All in favor. Motion carried.

Trustee Smith made a motion and was supported by Trustee Orlandi to adopt Resolution 2025-04 Water, Sewer and Garbage Rates. All in Favor. Motion carried.

VILLAGE OF HILLMAN

WATER, SEWER, AND GARBAGE RATES RESOLUTION 2024-04

At a regular meeting, properly noticed, of the Village of Hillman Council, held in the east-end conference room in the Hillman Community Center, located at 24220 Veterans Memorial Highway, Hillman, Michigan 49746, on the 18th day of March, 2025 at 6:00 p.m. with the membership as follows:

PRESENT: President Dave Hornbacher, Council Members Johnathon Smith, Thomas Bouchey and Stephen Orlandi.

ABSENT: Velma Brown

The following resolution was offered by Village Council member Smith and seconded by Village Council member Orlandi:

WHEREAS, the Village provides water and sewer services for residential, commercial, and industrial customers, and arranges for garbage collection for residences; and

WHEREAS Village Ordinance No. 2018-06 (the Village of Hillman Water and Sewer Service ordinance) allows the Village Council to establish rates for water and sewer services by adoption of a resolution; and

WHEREAS The Village Council wishes to set forth the rates for water and sewer services along with the rate for garbage collection in a single resolution for the convenience of the Village Council, Village personnel, and the public; and

WHEREAS, because the Michigan Department of Environment, Great Lakes, and Energy, through its Drinking Water and Environmental Health Division, is requiring additional water testing for municipalities, including additional requirements related to pH, sulfate, orthophosphate dosage, orthophosphate residual, lead, and copper, the Village is facing increased

costs for the operation of its water system, and it is necessary for the Village Council to impose a \$4.75 water testing fee each month to residential, commercial, and industrial water bills beginning with the April 2025 water service billing that will be sent to customers on or about May 1, 2025; and

WHEREAS, the Village Council has prepared the present resolution to confirm the rates for water, sewer, and garbage services, and to impose the \$4.75 water testing fee described in the preceding paragraph of this resolution;

NOW, THEREFORE, BE IT RESOLVED THAT the Village Council hereby establishes the following rates for water, sewer, and garbage services:

WATER SERVICES

*New Hook-up deposit (residential): \$750.00 buy-in fee plus cost of running water line To property line. (Cost includes supplies, labor, Equipment, and any miscellaneous material needed) Customer will be billed upon completion.

*New hook-up deposit (industrial Or commercial): \$1000 buy-in fee plus cost of running water line to Property line. (Cost includes supplies, labor, equipment, and any miscellaneous material needed) Customer will be billed upon completion.

*Restoration of service: \$50.00

*Renewal of service (seasonal shutoffs): \$25.00

*Damage to the water meter by freezing or for any reason other than normal use will be charged to the customer on a cost basis plus \$50.00 renewal of service charge must be paid before service will be restored.

*Village residential customers will be billed \$17.25 per month for a minimum of 2,900 gallons or less per month. Apartment units will be billed \$14.75 per month per unit for a minimum of 2,500 gallons or less per month. Additional water usage for residents and apartment units will be billed \$3.60 per 1,000 gallons. Small commercial users (0-50,000 gallons per quarter) will be billed \$17.25 per month for a minimum of 2,900 gallons, and additional water usage will be billed \$3.60 per 1,000 gallons. Large commercial water users (over 50,000 gallons per quarter) will be billed \$27.25 per month for a minimum of 2,900 gallons, and additional water usage will be billed \$3.60 per 1,000 gallons. Township residential customers will be billed \$25.88 per month for a minimum of 2,900 gallons or less per month, and additional water usage will be billed \$3.60 per 1,000 gallons. In addition to the rates stated in this paragraph, the Village will charge a \$4.75 water testing fee each month to residential, commercial, and industrial water bills beginning with the April 2025 water service billing that will be sent to customers on or about May 1, 2025, to help cover the costs associated with the additional testing requirements imposed upon the Village by the Michigan Department of Environment, Great Lakes, and Energy, through its Drinking Water and Environmental Health Division..

SEWER SERVICES

- *New hook-up deposit (residential): \$1,000.00 buy-in fee plus cost of running sewer line To property line (cost includes supplies, labor, Equipment, and any miscellaneous material needed) Customer will be billed upon completion.
- *Restoration of service: \$50.00
- *Renewal of service (seasonal shutoffs): \$25.00

*Village residential customers will be billed \$19.25 per month for sewer charges for a minimum of 3,400 gallons or less of water used per month. Apartment units will be billed \$17.25 per unit for a minimum 2,500 gallons or less of water used per month. Additional sewer usage for residents and apartment units will be billed \$2.75 per 1,000 gallons. Small commercial users (0-50,000 gallons of water per quarter) will be billed \$23.25 per month for a minimum of 3,400 gallons, and additional sewer usage will be billed \$3.00 per 1,000 gallons. Large commercial users (over 50,000 gallons of water per quarter) will be billed \$28.25 per month for a minimum of 3,400 gallons, and additional sewer usage will be billed \$3.00 per 1,000 gallons. Township residential customers will be billed \$28.88 per month for a minimum of 3,400 gallons or less per month, and additional sewer usage will be billed \$2.75 per 1,000 gallons.

GARBAGE SERVICES

*Garbage collection is once per week on Mondays from each residential dwelling within the Village limits. Households exceeding the four 32 gallon size or eight 16-gallon size bag limits shall be required to purchase stickers from the Village at a cost of \$2.50 per sticker to be affixed to the additional bags. Cost of garbage collection is \$10.75 per month. Residents may opt-out of garbage collection if desired.

ADDITIONAL MATTERS

*Water, sewer, and garbage bills will be mailed the last working day of the month for the month just ended.

*Bills are considered delinquent after the 15th day of the month, and a 10% late fee will be assessed on the next bill. If the bill remains unpaid after the first of the following month and additional 1% late fee will be assessed.

*The Village application for water, sewer, and garbage services will provide that the landowner guarantees any unpaid water, sewer, and garbage bills, and that the landowner will be notified if his or her tenant is delinquent in paying any charges.

Rates for water, sewer, and garbage may be adjusted annually.

AYES: ORLANDI, BOUCHEY, SMITH, HORNBACHER

NAYS: NONE

Passed and approved this 18th day of March, 2025, by the Village of Hillman Council.

VILLAGE OF HILLMAN

Dated: _____

By: Dave Hornbacher
Its: President

Dated: _____

By: Ann Williams
Its: Clerk

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by the Village of Hillman Council at its regular meeting held in the east-end conference room in the Hillman Community Center located at 24220 Veterans Memorial Highway, Hillman, Michigan 49746, on the 18th day of March 2025 at 6:00 p.m. at the Village of Hillman offices with a quorum present.

Dated: March 18, 2025

Village of Hillman Clerk

President Hornbacher made a motion and was supported by Trustee Smith to adopt Resolution 2025-03 Employee Contract Village Manager Village of Hillman. All in favor. Motion carried.

VILLAGE OF HILLMAN

VILLAGE MANAGER EMPLOYEE CONTRACT RESOLUTION 2025-03

THIS AGREEMENT is made this 18th day of March 2025, between David J. Post, Village Manager, and the Village of Hillman.

WHEREAS, the Village of Hillman wishes to employ the services of David J. Post, as Manager, and

WHEREAS, the Village of Hillman and the Manager have agreed to the terms, and condition of this AGREEMENT:

NOW THEREFORE, IT IS HEREBY AGREED by and between the Village of Hillman and David J. Post, as follows:

1. Employment Duties

According to MCL 65.8. section 8 paragraph 1 of the General Law Charter and Ordinance 2000-1, the Village Council can employ a Village Manager. The Village Manager shall serve at the pleasure of the Village Council and perform all duties the Village Council may assign. However, the Village Council may assign to the Village Manager only those duties not required by law to be assigned to or performed by another officer of the Village but is assigned whatever duties are described in ordinance 2001-4, "AN ORDINANCE establishing the office of the Village Manager...."

2. Job Description is as follows:

This is an administrative position that requires no less than 30 hours per week at the office or dealing with related activities of the Village. The Manager is expected to attend the two monthly Council meetings, any special meetings that may be scheduled and the regularly scheduled NEMCOG meetings. The Manager is under direct supervision of the Village President and will be evaluated by the Village Council on a yearly basis. The Manager's yearly salary shall be set by this contract. The Manager is expected to work closely with the Village President, members of the Village council, clerical staff, DPW Supervisor, employees and other elected officials.

Other duties expected of the Manager include:

1. Oversee all Village operations in accordance with Ordinance 2001-1
2. Seek and write for grants.
3. Seek and help aid commercial and industrial expansion.
4. Water and sewer system funding and expansion.
5. Revolving loan fund administration.
6. Parks and recreation funding.
7. Annexation and Village expansion.
8. Serve as personnel officer and purchasing agent.
9. Update policies, ordinances and implement programs adopted by the Village Council.
10. Perform task as may be assigned.

3. Term:

Commencing April 1, 2025, the parties will accept or deny the terms of a two-year contract. If agreed upon, the term of the contract will expire March 31, 2027. Should the parties be unable to reach a contract agreement, the Village

will offer the same terms in effect during the previously concluded fiscal year. The Manager can accept or reject the offer.

The Village may terminate this agreement upon 30 days' written notice, although, the Village must show cause for termination of this agreement and mediation will take place in case of a major dispute.

Employee may terminate this agreement at any time upon 60 days' written notice.

Upon termination, the employee shall be entitled to compensation earned prior to the date of termination.

4. Compensation:

Compensation for services under this agreement shall be as follows:

The Village President or personnel committee will perform an annual review to determine if a salary increase will be offered during and after this contract. Any increase will be offered during and after this contract. Any increase decision is within the full discretion of the Village Council taking into account the overall Village financial condition, employee performance, and other factors appropriate to the Manager's position. Village manager may request during this contract to discuss further compensation.

- a. Base salary will be payable every two weeks. Salary will be reevaluated at the first council meeting of December each year.
- b. Life and disability insurance benefits will be provided; however, employee does have the option to obtain health insurance benefits through the Village of Hillman. Insurance stipulations shall be determined at the time of employee's request for health insurance coverage.
- c. Four (4) weeks paid vacation per/year of contract will be provided as further compensation.
- d. Cancer and short-term disability insurances will be paid by the Village of Hillman not to exceed \$1100 per year.

5. Expense reimbursement:

Village shall reimburse employee for expenses and training as follows:

- a. Mileage expense per mile for business conducted outside a ten (10) mile radius of the Village of Hillman will be based upon AAA training.
- b. Meal and lodging expense for out-of-town stays pertaining to Village business will be paid with approval of the Village Council. The Village

will pay up to \$50.00 per day for meals and \$150.00 per night for overnight lodging per individual.

- c. The Village commits to paying for conferences, training and education development of the Village Manager including registration, travel and lodging. Any such training or education program must be pre-approved by the Village council.
- d. Total expense account is \$2000 for each fiscal year of the contract.

Village of Hillman

Dated: _____

Village President

Dated: _____

Village Clerk

Dated: _____

Village Manager

Manager Post informed the Council that a decision of approval needs to be made regarding the Michigan State Treasury grant. It's basically a reimbursement grant for economic recovery from the energy plant closure. **Trustee Orlandi made a motion and was supported by Trustee Bouchey for President Hornbacher to sign Memo of Understanding with the Michigan State Department of Treasury Community Services Division for the \$30,000 grant to support an economic recovery plan project for the Village. All in favor. Motion carried.**

Manager Post also reported that he has a NEMCOG meeting on March 20th and will be out of the office. The Village is still looking for an auditor. **Jan McMurray** reported that an auditor from Gaylord will be in the office on April 21st for a meeting. CCR (Consumer Confidence Report) will be starting this week. New language is needed in it and Lead Action Levels will go from 15 PPB to 12 PPB, which was effective January 1, 2025. He asked the Council if everyone had reviewed the updated Sick Time Policy for the Employee Handbook. **President Hornbacher made a motion and was supported by Trustee Orlandi to adopt the Sick Time Policy. All in favor. Motion carried.** Manager Post also asked the Council to review the case study that was in the agenda packet because it highlights concerns that setting rates could be setting a tax and we could be challenged. Mr. Luckett from MD7 hasn't given up and has responded favorably to the Council's concerns in an email regarding the water tower. Consensus of the

Council was to have Tim Gulden, attorney, look over the agreement. He also wanted to make sure that the Council looked over the yearly report from Hillman Community Radio that included financials.

President Hornbacher reported that he talked with John Burr about the repairs on Maple Street and Veterans Memorial Highway. They discussed not changing the water line, scraping down, putting pavement down, moving one post, could be \$80,000 to \$90,000 to repair.

Manager Post reported that test wells will begin in April.

President Hornbacher reported that he spoke with Trapper about cutting down the box elders on Elizabeth Street and he gave an estimate of \$650 with no cleanup. **Trustee Bouchey made a motion and was supported by Trustee Smith to have Trapper cut down the trees on Elizabeth Street for \$650. All in favor. Motion carried.** He also got an estimate for the pine tree behind the Senior Center for \$1300.

Manager Post reported that there was one zoning application for a porch.

Mike Wilson reported that there is \$10,000 already in reservations for the summer season at Emerick Park. He has 6 weeks left for the opening in May/June. He wants to spread gravel, put in pickleball fencing and picnic tables are about one-third finished.

Trustee Orlandi reported that streets and lights look good. President Hornbacher mentioned that a light by the sandwich shop was flickering quite badly in the windstorm.

Manager Post reported that Huron Engineering will be working on the water reliability study. We will be discharging and get a company to spray again for duckweed. Next month we will flush hydrants.

Judy Nichols reported that Brush Creek Mill awarded 20 grants totaling \$12,000 for youth programs in the area to help broaden educational opportunities.

Trustee Orlandi asked are we still on task to put culverts on 2nd and 3rd Streets. **President Hornbacher** stated that we will have Team Elmers give a quote.

Trustee Bouchey made a motion and was supported by Trustee Orlandi to adjourn the meeting. All in favor. Motion carried. The meeting adjourned at 6:50 p.m.

President Dave Hornbacher

Clerk Ann Williams